

Now Enrolling

Professional Diploma in Public Service Innovation 2020



Is this Programme for You?

This brand new **part-time** programme addresses an emerging field of huge importance to the Irish public service: innovation. Public servants are working in an increasingly complex and challenging environment, a fact recognised by Our Public Service 2020, the ambitious initiative of the Department of Public Expenditure and Reform that supports development and innovation. Working together, the Department and the Institute of Public Administration (IPA) have created a unique qualification that will introduce candidates to the theory of innovation and help them apply creative thinking to their organisation and to the problems that it seeks to solve. Graduates of this programme will be able to present themselves as informed agents of change who have the knowledge and skill sets to lead innovative projects, encourage creative behaviour, and apply theories of transformation to 21st century public service management.

Application Process

Application Deadline: **Mid-February**. Application forms can be downloaded from the IPA website www.ipa.ie. Completed applications should be submitted in hardcopy and will be acknowledged by email upon receipt. Applications will be reviewed upon receipt by the course director. Course confirmations will issue by email to confirmed students. Enrolments are limited. Early application is strongly advised.

Entry Requirements

Candidates should normally possess at least a level 7 award on the National Framework of Qualifications and should have sufficient professional experience, at the appropriate level, in a management position. In certain circumstances prior experience may be considered in lieu of qualifications.

Venues

Dublin: IPA, 57-61 Lansdowne Road, Dublin D04 TC62

Module Dates

Module 1	18 & 20 March 2020
Module 2	3 & 5 June 2020
Module 3	T.B.D October 2020

Accreditation / Level on National Framework of Qualifications

NUI / Level 8 (Special Purpose Award, 30 credits)

Course Fee

€2,500 (includes all matriculation fees).

Attendance

Three two-day modules. All modules are full-day sessions. Modules typically start at 9.30am and finish at 5pm.

IPA

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ADMINISTRATION



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Course Content

The Professional Diploma covers the following topics:

Module 1: Innovation Principles and Applications (5 credits) This module aims to examine and explore various behaviours associated with innovation that lead to changes in the ways things are understood and done. It examines different aspects of creativity, innovation skills, collaboration and communication.	Module 2: Leadership and the Management of Change (10 credits) This module aims to establish the nature of innovation, explore various components of, and stages in, the innovative process and assess major innovative practices and techniques. It also assesses the critiques and limitations of innovation.
Module 3: Innovative Behaviours (10 credits) This module examines the place of innovation in the work environment and its interactions with leadership and teamwork. It examines the role of leadership in innovation and explores the processes and challenges of leading innovative changes, at both the individual and organisational levels.	Module 4: Action Learning Project (5 Credits) The final project sees students apply what they have learned to an area of work where they believe innovation can be applied. They will participate in peer groups to exchange and analyse information and practice.

Course Materials

A course textbook will be distributed at Module 1. Further resources are provided online through our student learning portal, Moodle.

Assessment

Participants will be required to undertake and submit module assignments. These assessments which include an action learning project will be used to reflect progress and to provide feedback on progression.

Payment Arrangements

The course fee (€2,500) should be paid in full by the course commencement date. Fees may be paid by cheque (payable to Institute of Public Administration), bank transfer, debit or credit card.

Where employers are paying fees directly to the IPA, students, when enrolling, must submit a letter from their training or HR officer confirming that fees will be paid directly, and detailing a Purchase Order number (where necessary), and invoice addressee details. Note: A letter stating that fees will be refunded to students at the end of the year will not suffice.

Please note the following **Discontinuing the Course: Refund Policy** as per the **Admissions Policy and Criteria** from the Institute's **Quality Assurance Policies and Procedures** (available at: <https://www.ipa.ie/students/qa-policies-and-procedures.2821.html>).



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